

## SUBMISSION GUIDELINES – SECONDARY

### ***About Secondary***

The secondary publishing team produces a comprehensive range of resources for students and teachers across a wide range of Key Learning Areas. All Pearson secondary products are produced in accordance with the latest education initiatives and are supported by innovative interactive product.

We do not continuously seek submissions, rather we commission from authors on our database as we develop new texts. If you would like to be added to our database, please send us a CV and a sample of your writing, with 'Secondary author CV' in the subject line of your email. We will acknowledge your email but we do not routinely publicise details of upcoming commissioning.

### ***For unsolicited publishing proposals***

While we accept unsolicited manuscripts, we may not always be the appropriate publisher for your idea. You should research the area well before submitting. You can determine the names of appropriate publishers by looking at the imprint pages or credit details on similar products.

When you send us your proposal, please include a short covering letter outlining what your background is and why you see a need for such a text. Please note that we rarely accept unsolicited manuscripts. Due to our workloads, we are unable to provide advice or feedback on submissions.

#### **Please be sure to:**

- Tell us why you're approaching Pearson Australia.
- Clearly indicate who the text would be aimed at, ie year level, state, and Key Learning Area. **Please be specific, as we only publish products that fit into the curriculum.**
- Indicate if you're familiar with other relevant publications (either Pearson Australia or texts published elsewhere).
- Highlight what's different about your proposal to what's currently on the market.
- Outline what format you're envisaging (CD-ROM, textbook, online resource, student pack, workbook, etc).
- Suggest other possible markets / formats for publishing your ideas if relevant.
- Send in a detailed table of contents and a short sample of the work (i.e.; a sample chapter) if possible – although this is not a prerequisite.
- Provide your contact details (email, phone, and postal address).

#### **Please email your submission to:**

[secondary.publishing@pearson.com.au](mailto:secondary.publishing@pearson.com.au)

and include 'Secondary Publishing Proposal' in the subject line.

**or send it to:**

Secondary Publishing Assistant  
Pearson Australia  
20 Thackray Road  
Port Melbourne VICTORIA 3207

All submissions will be assessed within six weeks of receipt. If you wish for us to return your manuscript, please enclose a SSAE.

***Other Divisions of Pearson***

We suggest you contact the divisions below if your proposal would be better suited to these areas:

*ELT (English Language Teaching)*

Contact: [elt@pearson.com.au](mailto:elt@pearson.com.au)

*Higher Education or PAVE (Professional and Vocational Education)*

Please see the link below for contact details and guidelines:

<http://www.pearson.com.au/General/ContactUs/AuthorContacts.aspx>

*Primary*

Please refer to our primary submission guidelines via the Pearson website for contact details.

*Trade (ie fiction)*

Please see the link below for Penguin's contact details and guidelines:

<http://www.penguin.com.au/about/contact.cfm>